Application for Approval of Summer School or January Course

Please note that Bard does NOT accept credit for courses taken online.

You must receive approval for a summer school or January course before taking it in order to be eligible to receive credit towards your degree. Transfer credit is only awarded for grades of C and above.

Once you have completed the application form below, please collect the signature of your adviser before bringing it to the Office of the Registrar in Ludlow. Final approval for transfer credit is given by the Executive Committee of the faculty. The committee meets every week of the semester. Completed applications must be received by the Registrar no later than Friday at 5 p.m. to be considered in the following week.

If you plan to study a foreign language that is taught at Bard, you must get the approval of a professor who teaches that language here.

STUDENT INFORMATION

Name ___________________________     ________________________       _____________________
   Last                                                     First                                               Middle

Current Level:   ____Freshman                  ____ Sophomore                 ____Junior                             ____Senior

Major __________________________

The intended course is: __ in my major   __ being taken to meet a requirement   ___ other:_________________

Time Period:    Summer _______________________(year)    January _______________________(year)

INSTITUTION AND COURSE INFORMATION

Name of college or university at which you propose to study __________________________________________

Credit System (semester hours, quarter hours etc.) __________________________________________
(Bard converts credits taken in other system into semester hours)

PROPOSED COURSE(S) -- full course description must be attached to this form

<table>
<thead>
<tr>
<th>Subject</th>
<th>Course No</th>
<th>Course Title</th>
<th>Credits requested</th>
<th>credits approved</th>
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ADVISER

Name (print): ________________________________
Signature: ________________________________
Date: ________________________________

If studying a foreign language, approval of language faculty:

Name (print): ________________________________
Signature: ________________________________
Date: ________________________________