PETITION FOR INDEPENDENT STUDY

Regular Bard academic credit may be awarded for successful completion of an independent study project outside the College’s regular course structure, provided the project has demonstrated academic value. After a proposed project has been approved by a faculty sponsor and the head of the relevant program, the student submits it to the registrar who brings it for final approval to the Executive Committee, which consists of the dean of the college, the registrar (serving ex officio), and the chairs of the divisions. An independent study project may be undertaken in the fall or spring semester for up to 4 credits as part of the normal course load or during the January intersession or the summer for a maximum of 2 credits.

You must attach a detailed description of your proposed project, explaining how this project relates to your primary academic concerns. Please include a bibliography if appropriate.

PART I: TO BE COMPLETED BY STUDENT

STUDENT’S NAME ________________________________________            DATE __________________

CURRENT LEVEL:             First Year ____          Sophomore ____     Junior ____     Senior ____

MAJOR:  __________________________________________________________

SEMESTER DURING WHICH INDEPENDENT STUDY WILL BE COMPLETED:

Fall 20_________   Spring 20_________  Summer 20_________ Winter 20________

Number of credits you have already earned through independent study: ____________
(You may earn up to 12 Independent Study credits in total)

Credit requested for this Independent Study: _______

This project will be graded by:   letter grade ______________  pass/fail ____________

Title of independent study __________________________________________________________________

Projects undertaken during spring or fall semesters are included in full time tuition billing. Students are billed at the current per credit rate if registration is part-time or exceeds 20 credits.

Summer and January Independent Study projects are limited to 2 credits. A fee per credit will be billed by student accounts when the completion form is submitted to the Office of the Registrar.
PART II: TO BE COMPLETED BY FACULTY SPONSOR

Please comment upon the proposed project, its feasibility, validity, etc.

On what basis will the project be evaluated? (paper, presentation, etc. Please specify page length.)

Name (please print): _____________________________________________________________
Signature: ______________________________________________________________________
Date: ____________________________________________________________

Signature of Program Chair: ________________________________________________
Name (please print): __________________________________________________________
Date: ____________________________________________________________